

**SETTLERS PARK HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING - REGULAR SESSION  
NOVEMBER, 2018  
MINUTES**

The Board of Directors meeting for Settler's Park Homeowners Association was called to order at 7:02 p.m. Those present were Bonnie Finnigan, Jill Quinn, Diane Decker, Sharon Hazel, Claudia Stewart Shakespeare, and Lynn Marticiuc representing the managing agent.

**MINUTES/REPORTS**

Motion was made by Bonnie, seconded by Diane and carried to approve the minutes of the September 19, 2018 Board of Directors meeting and Executive Session as written.

The Financial Report was reviewed and accepted as presented.

**COMMITTEE REPORTS**

Social Committee - Kelly was not present; therefore, no report was given.

Pool & Facilities - It was reported that repairs were made to the chlorinator and other equipment. A meeting will be held with TAE either in late December or early January; however, the Board plans to execute the 2019 contract to begin in January.

Landscaping - It was noted that no new planting will be done now due to the cooler weather. The trees will be inspected to assure they have been trimmed. There was discussion regarding the Christmas decorations which should go up shortly after Thanksgiving. The Committee will work with Bill with TRC on the decorations.

Communications - Bonnie advised that monthly newsletters are being done, and all were encouraged to provide suggestions. The December newsletter is currently being drafted and will include information on the Christmas party, the 2019 assessment due dates, violation letters, etc.

**NEW BUSINESS**

The Board reviewed a monthly clubhouse cleaning proposal in the amount of \$150.00 per month for the deep clean and \$85.00 for after event cleaning. Motion was made, seconded and carried to approve deep cleaning on a quarterly basis rather than monthly if the company will honor that cost. The agreement shall begin the second week of December and be done the second week of each quarter.

The Board reviewed the 2019 budget as drafted by management. Motion was made by Bonnie, seconded by Sharon and carried to approve it as presented. It was noted there is an increase in the management fee.

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**OPEN FORUM**

An owner was present but did not wish to address the Board regarding any specific concerns. The owner was provided with information as to how to register for the Association website. The Board also provided information regarding the Board's function and responsibilities.

An owner addressed the Board to inquire about recent gunshots in the vicinity. The Board advised that the police believe it was juveniles shooting a gun in the air.

There being no further business, the meeting was adjourned to Executive Session at 7:40 p.m.

Approved \_\_\_\_\_

1/16/19  
Date \_\_\_\_\_